IkamvaYouth Annual General meeting  
26 September 2015  
14:00 – 16:00  
At Chris Hani High School

Summary of resolutions passed at the AGM

a) The AGM ratified Vineet Bewtra’s board membership at IkamvaYouth;
b) The AGM approved the addition of Sinethemba Kameni and Leela Moodley to the IkamvaYouth board;
c) The AGM approved the addition of Linda Rose to IkamvaYouth’s Human Resources & Governance subcommittee;
d) The AGM approved the proposal to amend section 9.1 of the IkamvaYouth’s Constitution to allow the organisation’s AGMs to be held 10 months after the close of the financial year;
e) The AGM approved the 2014 Annual Financial Statements;
f) The AGM approved the appointment of Grant Thornton as IkamvaYouth’s 2015 auditors.

Please find the order of events and related minutes.

1. Performance by IkamvaYouth learners  
   A dance crew from our Nyanga branch, comprised of some of our learners and tutors opened the session with a dance piece.

2. Welcome  
   The MC, Lunga Sizani, welcomed all those present.

3. The MC presented a record of those present and apologies.

<table>
<thead>
<tr>
<th>Attendees</th>
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<tr>
<td>Board Chair: Leigh Meinert</td>
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<td>Board nominee: Sinethemba Kameni</td>
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<tr>
<td>IkamvaYouth staff</td>
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<tr>
<td>IkamvaYouth learners</td>
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<td>IkamvaYouth volunteers</td>
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<tr>
<td>IkamvaYouth alumni</td>
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<td>IkamvaYouth parents</td>
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<td>Representatives from partner organisations and funders</td>
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[for detailed attendance registers, see Appendix 1]

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<th>Apologies</th>
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<tr>
<td>Dr Lutz van Dijk</td>
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<tr>
<td>Susan de Vaux</td>
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<tr>
<td>Karl Voysey</td>
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<tr>
<td>Kayin Scholtz</td>
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<tr>
<td>Wandisile Mdepa</td>
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<tr>
<td>Namhla Tsetu</td>
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<tr>
<td>Servaas van der Berg</td>
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<tr>
<td>Ashleigh Holland</td>
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<tr>
<td>Dela Atubra</td>
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<tr>
<td>Denham Trollip</td>
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<tr>
<td>Vineet Bewtra</td>
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4. Presentation of agenda
   The MC presented the agenda and it was accepted.

5. Chairperson’s report
   5.1 Board nominations and ratifications
   The board chair, Leigh Meinert gave a summary of IkamvaYouth’s results for 2014 and
   the organisation’s growing reach. She then asked the attendees to ratify board
   membership for Vineet Bewtra, Sinethemba Kameni and Leela Moodley. All three
   nominations were ratified unanimously.

5.2 Proposed revision to AGM date in the constitution
   Those in attendance were also asked to ratify the proposed revision to section 9.1 of the
   IkamvaYouth Constitution, regarding the timing of the AGM each year. The gathering
   approved the proposal to change the constitution to say, ‘An annual general meeting will be
   held once a year, within ten months after the end of the organisation’s financial year, i.e.
   before the end of September.’

6. Director’s report
   IkamvaYouth’s Director, Joy Olivier gave a brief presentation on the origins of IkamvaYouth
   and how far the organisation has come since its inception in 2003. She highlighted some of
   the major milestones the organisation has achieved, e.g. celebrating 13 years of existence
   this year; expanding to 5 provinces in the country, and increasing the staff cohort to more
   than 35 staff currently. She also acknowledged and thanked the various stakeholders who
   make IkamvaYouth’s work possible; namely the learners, volunteers, staff, funders and
   different partners.

7. Programme reports
   The National Coordinator, Patrick Mashanda, gave a summary of the IkamvaYouth’s
   programmes and our reach to date. He spoke about the alumni and community
   collaboration programmes specifically, highlighting the expansion and increased reach these
   programmes are enabling for IkamvaYouth.

8. Financial report
   IkamvaYouth’s Chief Operations Officer (COO), Yasmin Bucknor presented the 2014 Annual
   Financial Statements (AFS)
   8.1 Approval of 2014 (AFS)
   The COO, Yasmin Bucknor presented the 2014 AFS for approval. The following questions
   were raised pertaining to the presented AFS
   (The responses to the questions are in italics, below the question to which they pertain)
8.1.1 Who are the organisation’s debtors, since it is an NGO?
When funders sign agreements with the organisation, to provide funding, they become debtors when the agreement is in place, but the money promised is not yet in the organisation’s bank account.

8.1.2 What are the transport costs indicated on the AFS?
Volunteer transport reimbursement is our biggest transport cost and is the main item linked to transport costs indicated on the AFS.

8.1.3 What are the advertising costs indicated on the AFS?
The pamphlets and posters we print out to market ourselves when recruiting volunteers, and t-shirts we give out post Winter School make up the bulk of our advertising costs.

8.1.4 Why did postage costs spike so much in 2014?
As the organisation has grown and we have opened new branches, we increasingly had to post such items as laptops, cell phones and text books, purchased centrally, to our more remote branches.

8.1.5 What exactly was covered by the repairs and maintenance costs in 2014?
Our computer lab at Makhaza branch short circuited, incurring very high costs to get the whole lab repaired after that damage.

8.1.6 Why doesn’t the surplus amount on the income statement reconcile with retained earnings on the balance sheet?
The two are not meant to reconcile. The retained earnings figure on the balance sheet is the cumulative total over time, while the surplus amount on the income statement only pertains to the year 2014.

8.1.7 Where is the copy of the auditor’s opinion on the organisation’s 2014 financials, supporting the report that the organisation got a clean audit for that financial year?
The auditor’s opinion is on our website, under the 2014 financial statements. It was also put up on the screen for the audience to see.

After these questions were addressed, the 2014 AFS were approved.

8.2 Approval of appointed auditors for 2014?
IkamvaYouth has appointed Grant Thornton as its auditors for 2015. The attendees approved Grant Thornton as the 2015 auditors.

9. Performance by Masi choir
A choir comprised of our Masiphumelele learners and tutors provided entertainment in the form of song
10. Outstanding alumni
   3 of IkamvaYouth’s alumni from the class of 2005 (IkamvaYouth’s first matric cohort) spoke to the gathering about their journey with IkamvaYouth and what they are doing currently. They encouraged the present learners and their parents to appreciate the opportunities they get and make the most of them and the education and exposure they get from IkamvaYouth.

11. Parents’ testimonials
   One of the learners’ parents’ Mrs Ndzulu spoke about her experience with IkamvaYouth, especially appreciating how her child’s marks in school started improving after he started attending after-school tutoring at IkamvaYouth’s. He passed matric well enough to access tertiary and IkamvaYouth assisted him with the application and registration fees he needed.

12. Poem by IkamvaYouth learner
   A Grade 11 learner from our Makhaza branch presented a poem about the benefits of education.

13. Thanks and closing
   The MC, Lunga Sizani, thanked all those in attendance, and closed the session.